

LAGOON POINT WATER DISTRICT - ISLAND COUNTY WASHINGTON

Action Minutes of April 13th, 2021

MEETING PLACE

5585 Lotto Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners: Commissioner Kukuk, Commissioner Brown, Commissioner Rodgers and Commissioner Chan. **Professional Services:** Andy Campbell (*Certified Operator*), Terri Campbell (*Financial Manager*), Beverly Chan (*Administration & Billing*)

1. CALL TO ORDER -

Commissioner *Kukuk* called the meeting to order at 10:39 a.m.

2. AGENDA -

3. APPROVAL OF MINUTES -

Commissioner *Brown* moved and seconded by Commissioner *Chan* to approve the meeting minutes of March 10th, 2021, March 15th, 2021 (*special meeting*), April 6th, 2021 (*special meeting*). Motion approved unanimously.

4. PROJECT REPORTS -

4.1 Hydrant and Main replacement – No Report

5. UNFINISHED BUSINESS -

5.1 Rental House sale – Counter Offer accepted and mutual for \$502,500. Tentative closing set for May 10th, 2021.

5.2 Fire Dept. Hydrant Flow Tests – No new status on claims.

5.3 Investments Options: Commissioners Chan & Brown attended the zoom meeting with the Island County Treasurer. After discussion the commissioners present would like to postpone any changes in investment options for 1 quarter stating more information is needed in regards to fees charged and interest rates (county versus state).

6. NEW BUSINESS -

6.1 Elections – Commissioner Brown and Commissioner Chan are up for re-election this year. Terri will notify the commissioner when it is time to sign up at the county.

6.2 WASWD – Terri will email Knowing the Territory (Basic Legal Guidelines).

6.3 Email Addresses – New emails will be set up on district computers at next meeting. (LPWDPos2@ ...).

7. AUDIENCE PARTICIPATION – none

8. REPORTS -

8.1 Accountant's Report – Terri Campbell (WWS)

A. **Accounts** – Accounting reports were presented, that included preliminary Income, Expense, and Balance sheets up to date for 2021. After review, Commissioner Brown moved and seconded by Commissioner Rodgers to approve financial reports as presented. **Motion approved unanimously**

B. **Approval of Vouchers -**

After reviewing the vouchers presented for payment, the Board by vote, approved payment of the vouchers below: Commissioner *Brown* moved and seconded by Commissioner *Chan* to approve and sign the following vouchers and amounts: **Motion approved unanimously**

Operation & Maintenance Fund #704

4-1 thru 4-9 in the amount of: \$18,168.76.

DOR Withdrawal: \$0.00

IRS Withdrawal: \$0.00

Capital Improvement Fund #723

CI-04-01 thru CI-04-08 in the amount of: \$2,374.77.

Total of All Vouchers - \$20,543.53

8.2 **Operation's Report - Andy Campbell (WWS)**

A. See attached Operation and Maintenance Report March 2021

8.3 **Administration Report - (WWS)**

A. See attached Administration Report for March 2021

9. **EXECUTIVE SESSION** – none

10. **MEETING ADJOURNED -** Commissioner *Brown* moved, seconded by Commissioner *Rodgers*, to adjourn the meeting at 11:45 p.m. **Motion approved unanimously**

William Brown, Commissioner

Paul Kukuk, Commissioner

Christopher Chan, Commissioner

Robert Rodgers, Commissioner

Bob Von Drachek, Commissioner

Minutes Prepared by: Beverly Chan