

ADMIRAL'S COVE WATER DISTRICT ISLAND COUNTY WASHINGTON

ACTION Minutes of July 14th, 2022 - Regular Meeting

MEETING PLACE

1270 Rickover Drive - Coupeville, Washington

IN ATTENDANCE – Commissioners & Staff

Doug Smith; Commissioner (*President*) Gary Winlund; Commissioner
Tiffany Durley; Commissioner Andy Campbell; (WWS) Operations
Terri Campbell; Finance Auditing Officer (available by telephone if needed)

1. CALL TO ORDER

Commissioner Smith called the meeting to order at 10:00 A.M.

2. AGENDA

The agenda was approved by the Commissioners.

3. APPROVAL OF MINUTES -

Commissioner Winlund moved, seconded by Commissioner Durley, to approve the regular meeting minutes of **June 9th, 2022**. *Motion passed*

4. APPROVAL OF VOUCHERS

Vouchers were previously emailed to the Commissioners for reviewing prior to the meeting. The following vouchers and invoices were submitted at the meeting for approval. Commissioner Smith moved, seconded by Commissioner Druley, to approve payment of the vouchers for the months as follows: *Motion passed*

Operation & Maintenance Fund #702

1). 7-1 thru 7-5 in the amount of \$6,202.70

Capital Improvement Fund #761

1) None

Total Expenses: \$6,202.70

5. STAFF REPORTS –

5.1 Manager's Report - Andy Campbell (WWS)

Andy presented his report for Commissioner review with an up-to-date water pumped graph usage for 2022

5.2 Accountant's Report - (WWS) – Up to date financial reports were emailed to the Commissioners to review prior to the meeting and also presented at the meeting for the Commissioners review. Commissioner Smith moved seconded by Commissioner Durley to accept the report as presented. *Motion passed*

6. PROJECT REPORTS –

6.1 Stortz Fittings – No report

7. UNFINISHED BUSINESS – None

8. **NEW BUSINESS** –

8.1 **2022 Fall Conference & Trade Show** – The WASWD Conference will be held September 28th – 30th, in Kennewick, WA. Commissioner Durley will attend with travel from September 27th coming back on October 1st. Commissioner Smith will let Terri know if he will be attending. Terri will make all the arrangements for the room and convention registration.

8.2 **Resolution 2022-07-001** – Island County is no longer investing in the investment bank that ACWD was investing in due the low interest they offered. After discussing the investment program with Island County Treasurers office and learning they will only invest in bonds Terri is more comfortable in investing in ICTYP. She has seen a couple of other Districts in the program and the interest seems better. Commissioner Smith moved seconded by Commissioner Winlund to adopt Resolution 2022-07-001 investing in ICTYP. **Motion passed**

9. **AUDIENCE** – None

10. **MEETING CLOSURE** - Being no further business the meeting was closed at **10:30 AM**.

Approved: **August 11th, 2022**

Gary Winlund
Commissioner; P#3 ACWD

Tiffany Durley
Commissioner; P#2 ACWD

Douglas Smith, Chairman
Commissioner; P#1 ACWD

Note: As indicated in the meeting minutes heading, the district records minutes that are “**ACTION MINUTES**” which record the decisions reached and the actions to be taken, though not recording the discussion that went into making the decisions. The “action minutes” include a report of actions taken since the last meeting as well as planned actions.

The next meeting will be held: August 11th, 2022 at 10AM