

ADMIRAL'S COVE WATER DISTRICT ISLAND COUNTY WASHINGTON

ACTION Minutes of June 9th, 2022 - Regular Meeting

MEETING PLACE

1270 Rickover Drive - Coupeville, Washington

IN ATTENDANCE – Commissioners & Staff

Doug Smith; Commissioner (*President*) Gary Winlund; Commissioner
Tiffany Durley; Commissioner Andy Campbell; (WWS) Operations
Terri Campbell; Finance Auditing Officer (available by telephone if needed)

1. CALL TO ORDER

Commissioner Smith called the meeting to order at 10:00 A.M.

2. AGENDA

The agenda was approved by the Commissioners.

3. APPROVAL OF MINUTES -

Commissioner Winlund moved, seconded by Commissioner Smith, to approve the regular meeting minutes of **May 12th**, 2022. *Motion passed*

4. APPROVAL OF VOUCHERS

Vouchers were previously emailed to the Commissioners for reviewing prior to the meeting. The following vouchers and invoices were submitted at the meeting for approval. Commissioner Smith moved, seconded by Commissioner Druley, to approve payment of the vouchers for the months as follows: *Motion passed*

Operation & Maintenance Fund #702

1). 6-1 thru 6-7 in the amount of \$8,300.93

Capital Improvement Fund #761

1). CI-6-1 in the amount of \$4,002.70 Total Expenses: \$12,303.63

5. STAFF REPORTS –

5.1 Manager's Report - Andy Campbell (WWS)

Andy presented his report for Commissioner review with an up-to-date water pumped graph usage for 2022

5.2 Accountant's Report - (WWS) – Up to date financial reports were emailed to the Commissioners to review prior to the meeting and also presented at the meeting for the Commissioners review. Commissioner Durley moved seconded by Commissioner Winlund to accept the report as presented. *Motion passed*

6. PROJECT REPORTS –

6.1 Stortz Fittings – Andy reported that the Stortz fittings that were put on the hydrants to do not fit the new hydrants being replaced. Andy will look into selling or trading the Stortz fittings with other entities.

7. UNFINISHED BUSINESS – None

8. **NEW BUSINESS** –

8.1 **No Parking Signs** – The Commissioners requested Andy to purchase “NO PARKING” signs to be posted at the well site. They also asked him the have the truck that is blocking the well entrance be removed. He will take care of it after the meeting.

8.2 **Mowing Service** – The Commissioners are not happy with the service they are receiving for mowing services from the current mowing company. The requested

9. **AUDIENCE** – None

10. **MEETING CLOSURE** - Being no further business the meeting was closed at **10:30 AM**.

Approved: **July 14th, 2022**

Gary Winlund
Commissioner; P#3 ACWD

Tiffany Durley
Commissioner; P#2 ACWD

Douglas Smith, Chairman
Commissioner; P#1 ACWD

Note: As indicated in the meeting minutes heading, the district records minutes that are “**ACTION MINUTES**” which record the decisions reached and the actions to be taken, though not recording the discussion that went into making the decisions. The “action minutes” include a report of actions taken since the last meeting as well as planned actions.

The next meeting will be held: August 10th, 2022 at 10AM