

# Crockett Lake Water District

## MEETING MINUTES

Whidbey Water Services Office

[5885 Lotto Ave, Freeland, WA 98249](#)

August 10, 2023

**Present: Present:** Marianne Burr, Joe Biller and Wayne Mitchell

**Also in Attendance:** Terri Campbell, Andy Campbell, and Robert Wilkins

**Meeting Called to Order at:** 1:00 PM

**Agenda Additions/Deletions:** There were no alterations or additions to the agenda.

**Approval of Regular Meeting Minutes:** Concerning “**two**” Meeting Minutes for:

- April 13 2023 – they were reviewed. Mitchell moved and Burr seconded to accept the minutes as prepared. Because Biller was absent for the April Meeting – he abstained.

**Action – Approved by the remaining 2 Commissioners**

- July 13, 2023 – they were reviewed. Mitchell moved and Biller seconded to accept the minutes as prepared.

**Action – Unanimously Approved**

**Input from the Public:** none

**Approval and Signing of Vouchers:**

- Operations and Maintenance: 6 vouchers #8-1 to 8-6  
In the amount of \$2,531.56
- Capital Improvements: None
- EFT for Taxes \$254.60

After review and discussion, Mitchell moved and Burr seconded to approve the August vouchers.

**Action – Unanimously Approved**

**Reports:**

President: Commented on the door handout used during recent outage.

At-Large: Nothing to report.

Secretary:

**Operator Report:** Andy provided his activity report. (See attachments.) He also updated the Board on construction progress on the Albert property.

**Finance Report:** The Monthly Financial Report was presented by Terri Campbell. (see attachment)

Biller moved to accept the financial report as given and discussed. Mitchell seconded.

**Action – unanimously approved**

**OLD BUSINESS:**

1. There was a brief discussion concerning upgrading the District’s “Service Policies.” It was tabled for a future meeting.

**NEW BUSINESS:**

1. None

**Input from the Public:** none

**Good of the Order:** none

**Executive Session:** None

**CONCLUSION:** At 1:45 PM President Burr concluded this meeting.

September 14, 2023

Commissioner Biller – Secretary

Date of Approval

Commissioner Burr – President

Wayne Mitchell – At Large