

Crockett Lake Water District

MEETING MINUTES

Whidbey Water Services Office

[5885 Lotto Ave, Freeland, WA 98249](http://www.crockett-lake.com)

July 13, 2023

Present: Present: Marianne Burr, Joe Biller and Wayne Mitchell

Also in Attendance: Terri Campbell, Andy Campbell, and Robert Wilkins

Meeting Called to Order at: 1:01 PM

Agenda Additions/Deletions: There were no alterations or additions to the agenda.

Approval of Regular Meeting Minutes: Concerning the Meeting Minutes for:

- June 8, 2023 were reviewed. Burr moved and Mitchell seconded to accept the minutes as prepared. **Action – Unanimously Approved**

Input from the Public:

Approval and Signing of Vouchers:

- Operations and Maintenance: 4 vouchers #7-1 to 7-4
In the amount of \$4,075.42
- Capital Improvements: None

After review and discussion, Biller moved and Mitchell seconded to approve the July vouchers.

Action – Unanimously Approved

Reports:

President: Reported that the Insurance Company sent notice that it will no longer send paper copies of District Coverage. Marianne sent the notice to Terri.

At-Large: Nothing to report.

Secretary: Announced again that the April minutes need to be prepared and approved. It was noted that Andy was appointed as the acting Secretary for that meeting and took the notes.

Operator Report: Andy provided his activity report. (See attachments.) He also updated the Board on construction progress on the Albert property.

Finance Report: The Monthly Financial Report was presented by Terri Campbell. (see attachment)

Burr moved to accept the financial report as given and discussed. Biller seconded.

Action – unanimously approved

OLD BUSINESS:

1. **April 13, 2023– Regular Meeting** Minutes of April Meeting??? Andy Campbell was acting Secretary at April Meeting in Biller’s absence?? Terri or Andy can you have minutes for today’s meeting?
2. There was a brief discussion concerning upgrading the District’s “Service policies.”

NEW BUSINESS:

1. Tabled discussion on Service Policies and Regulations

Input from the Public: none

Good of the Order: none

Executive Session: None

CONCLUSION: At 1:45 PM President Burr concluded this meeting.

August 10, 2023

Commissioner Biller – Secretary

Date of Approval

Commissioner Burr – President

Wayne Mitchell – At Large