

LAGOON POINT WATER DISTRICT - ISLAND COUNTY WASHINGTON

Action Minutes of April 12th, 2022

MEETING PLACE -

5585 Lotto Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners: Commissioner Von Drachek, Commissioner Brown, Commissioner Rodgers & Commissioner Chan. **Professional Services:** Andy Campbell (*Certified Operator*), Terri Campbell (*Financial Manager*), Beverly Chan (*Administration & Billing*),

1. CALL TO ORDER -

Commissioner Chan called the meeting to order at 10:30 a.m.

2. AGENDA -

3. APPROVAL OF MINUTES -

Commissioner *Von Drachek* moved and seconded by Commissioner *Brown* to approve the meeting minutes of March 8th, 2022. *Motion approved unanimously.*

4. PROJECT REPORTS -

4.1 Hydrant and Main replacement – Commissioner Von Drachek moved and seconded by Commissioner Brown to proceed with hydrant replacement as dictated by availability of parts and labor. *Motion approved unanimously.* Andy Campbell will proceed to obtain 3 bids.

4.2 Probes on Wells (aquifer levels) – none

4.3 PRV – Andy will review the small works roster for contractors and obtain a bid.

5. UNFINISHED BUSINESS -

5.1 Foreclosure policy – none

6. NEW BUSINESS -

6.1 Water Tower – Commissioner Rodgers discussed the painting of the water tower on Smugglers Cove Road. Andy will obtain bids.

7. AUDIENCE PARTICIPATION – none

8. REPORTS -

8.1 Accountant's Report – Terri Campbell (WWS)

A. Accounts – Accounting reports were presented, that included preliminary Income, Expense, and Balance sheets up to date for 2022. After review, Commissioner Von Drachek moved and seconded by Commissioner Rodgers to approve financial reports as presented. *Motion approved unanimously*

B. Approval of Vouchers -

After reviewing the vouchers presented for payment, the Board by vote, approved payment of the vouchers below: Commissioner *Von Drachek* moved and seconded by Commissioner *Rodgers* to approve and sign the following vouchers and amounts: *Motion approved unanimously*

Terri will hold check for McBride Fencing due to invoice conflict.

Operation & Maintenance Fund #704

04-1 thru 04-10 in the amount of: \$8,567.74.

Capital Improvement Fund #723

CI-04-1 thru CI-04-1 in the amount of: \$309.49.

Total of All Vouchers - \$8,877.23

8.2 Operation's Report - Andy Campbell (WWS)

- A. See attached Operation and Maintenance Report March 2022
- B. Annual advertising for small works roster.

8.3 Administration Report - (WWS)

- A. See attached Administration Report for March 2022
- B. Top 20 high users (1st quarter)
- C. **Leak Relief** - Commissioner Brown moved and Commissioner Rodgers seconded approval of leak relief, per district policy, for account # 306 & 432.

9. EXECUTIVE SESSION – none

10. MEETING ADJOURNED - Commissioner *Brown* moved, seconded by Commissioner *Von Drachek*, to adjourn the meeting at 11:05 a.m. *Motion approved unanimously.*

William Brown, Commissioner

Paul Kukuk, Commissioner

Christopher Chan, Commissioner

Robert Rodgers, Commissioner

Bob Von Drachek, Commissioner

Minutes Prepared by: Beverly Chan