

# LAGOON POINT WATER DISTRICT - ISLAND COUNTY WASHINGTON

Action Minutes of February 18<sup>th</sup>, 2022

## MEETING PLACE -

5585 Lotto Avenue - Freeland, Washington

## IN ATTENDANCE

**Commissioners:** Commissioner Kukuk, Commissioner Von Drachek, Commissioner Brown, Commissioner Rodgers. **Professional Services:** Andy Campbell (*Certified Operator*), Terri Campbell (*Financial Manager*), Beverly Chan (*Administration & Billing*),

### 1. CALL TO ORDER -

Commissioner *VonDrachek* called the meeting to order at 10:35 a.m.

### 2. AGENDA -

### 3. APPROVAL OF MINUTES -

Commissioner *Brown* moved and seconded by Commissioner *Rodgers* to approve the meeting minutes of January 11<sup>th</sup>, 2022. *Motion approved unanimously.*

### 4. PROJECT REPORTS -

4.1 Hydrant and Main replacement – 3 replaced / future replacements timeline is contingent on supply chain.

4.2 Probes on Wells (aquifer levels) – none

4.3 PRV – part bought but not installed per Enduris (claim)

### 5. UNFINISHED BUSINESS -

5.1 Foreclosure policy – letters of intent will be sent out to long term past due accounts.

5.2 Tree on Fence – repaired and cleaned up.

### 6. NEW BUSINESS -

6.1 Commissioner Education Credits – Terri went over how many credits are needed every two years. Andy emailed a copy of the presentations used in the WASWD conference.

6.2 Well # 3 Electrical issue – Electrician has been contacted.

6.3 Zoom meetings – Effective January 2022 the state requires that monthly meetings are zoomed, if they have the capability. Link will be provided on the back of the billing.

6.4 Shorewood slide – Slide under power lines where water lines come down the hill – will continue to monitor.

### 7. AUDIENCE PARTICIPATION – none

8. **REPORTS -**

8.1 **Accountant's Report – Terri Campbell (WWS)**

A. **Accounts** – Accounting reports were presented, that included preliminary Income, Expense, and Balance sheets up to date for 2022. After review, Commissioner Brown moved and seconded by Commissioner Rodgers to approve financial reports as presented. *Motion approved unanimously*

B. **Approval of Vouchers -**

After reviewing the vouchers presented for payment, the Board by vote, approved payment of the vouchers below: Commissioner *Brown* moved and seconded by Commissioner *Rodgers* to approve and sign the following vouchers and amounts: *Motion approved unanimously*

**Operation & Maintenance Fund #704**

02-1 thru 02-11 in the amount of: \$9,613.21

**Capital Improvement Fund #723**

CI-02-00 thru CI-02-00 in the amount of: \$0.00.

**Total of All Vouchers - \$9,613.21**

8.2 **Operation's Report - Andy Campbell (WWS)**

A. See attached Operation and Maintenance Report January 2022

8.3 **Administration Report - (WWS)**

A. See attached Administration Report for January 2022

9. **EXECUTIVE SESSION** – none

10. **MEETING ADJOURNED -** Commissioner *Kukuk* moved, seconded by Commissioner *Brown*, to adjourn the meeting at 11:08 a.m. *Motion approved unanimously.*

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William Brown, Commissioner

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Paul Kukuk, Commissioner

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Christopher Chan, Commissioner

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Robert Rodgers, Commissioner

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Bob Von Drachek, Commissioner

*Minutes Prepared by: Beverly Chan*