

LAGOON POINT WATER DISTRICT - ISLAND COUNTY WASHINGTON

Action Minutes of January 11th, 2022

MEETING PLACE -

5585 Lotto Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners: Commissioner Kukuk, Commissioner Von Drachek, Commissioner Chan, Commissioner Brown, Commissioner Rodgers. **Professional Services:** Andy Campbell (*Certified Operator*), Terri Campbell (*Financial Manager*), Beverly Chan (*Administration & Billing*),

1. CALL TO ORDER -

Commissioner *Chan* called the meeting to order at 10:34 a.m.

2. AGENDA -

3. APPROVAL OF MINUTES -

Commissioner *Brown* moved and seconded by Commissioner *Von Drachek* to approve the meeting minutes of December 14th, 2021. *Motion approved unanimously.*

4. PROJECT REPORTS -

4.1 Hydrant and Main replacement – 3 defective hydrants replaced

4.2 Probes on Wells (aquifer levels) – none

5. UNFINISHED BUSINESS -

5.1 Foreclosure policy – letters of intent will be sent out to long term past due accounts.

6. NEW BUSINESS -

6.1 Tree over fence – Fence company has been called to repair fence where tree fell at well site.

7. AUDIENCE PARTICIPATION – none

8. REPORTS -

8.1 Accountant's Report – Terri Campbell (WWS)

A. Accounts – Accounting reports were presented, that included preliminary Income, Expense, and Balance sheets up to date for 2022. After review, Commissioner Von Drachek moved and seconded by Commissioner Rodgers to approve financial reports as presented. *Motion approved unanimously*

B. Approval of Vouchers -

After reviewing the vouchers presented for payment, the Board by vote, approved payment of the vouchers below: Commissioner *Von Drachek* moved and seconded by Commissioner *Rodgers* to approve and sign the following vouchers and amounts: *Motion approved unanimously*

Operation & Maintenance Fund #704

01-1 thru 01-8 in the amount of: \$21,129.89

Capital Improvement Fund #723

CI-01-00 thru CI-01-00 in the amount of: \$0.00.

Total of All Vouchers - \$21,129.89

8.2 Operation's Report - Andy Campbell (WWS)

A. See attached Operation and Maintenance Report December 2021

8.3 Administration Report - (WWS)

A. See attached Administration Report for December 2021

9. EXECUTIVE SESSION – none

10. MEETING ADJOURNED - Commissioner *Brown* moved, seconded by Commissioner *Von Drachek*, to adjourn the meeting at 11:00 a.m. **Motion approved unanimously.**

William Brown, Commissioner

Paul Kukuk, Commissioner

Christopher Chan, Commissioner

Robert Rodgers, Commissioner

Bob Von Drachek, Commissioner

Minutes Prepared by: Beverly Chan