

# LAGOON POINT WATER DISTRICT - ISLAND COUNTY WASHINGTON

Action Minutes of June 14th, 2022

## MEETING PLACE -

5585 Lotto Avenue - Freeland, Washington

## IN ATTENDANCE

**Commissioners:** Commissioner Brown, Commissioner Rodgers, Commissioner Kukuk & Commissioner Chan. **Professional Services:** Andy Campbell (*Certified Operator*), Terri Campbell (*Financial Manager*), Beverly Chan (*Administration & Billing*),

### 1. CALL TO ORDER -

Commissioner Chan called the meeting to order at 10:35 a.m.

### 2. AGENDA -

### 3. APPROVAL OF MINUTES -

Commissioner *Kukuk moved* and seconded by Commissioner *Rodgers* to approve the meeting minutes of May 10th, 2022. *Motion approved unanimously.*

### 4. PROJECT REPORTS -

4.1 Hydrant and Main replacement – supply issues

4.2 Probes on Wells (aquifer levels) – Define options and go out to bid

4.3 PRV – none

### 5. UNFINISHED BUSINESS -

5.1 Intent to Foreclose / Lien – Commissioner Kukuk moved and seconded by Commissioner Brown to proceed with Foreclosure proceedings for account #473. *Motion approved unanimously.*

5.2 Water Tower – Andy will obtain estimates for painting and demolition. Can it be used for a cell tower?

### 6. NEW BUSINESS -

6.1 Auxiliary Dwellings – Commissioner Brown moved and seconded by Commissioner Kukuk to charge an additional hook-up fee for Auxiliary Dwellings. *Motion approved unanimously.* Commissioner Brown moved and seconded by Commissioner Kukuk to charge an additional (full) ERU for Auxiliary Dwelling each billing cycle. *Motion approved unanimously.*

6.2 Hydrant Use – A letter will be sent to the LPCA detailing procedures for hydrant use, metering of use and surcharge for usage.

### 7. AUDIENCE PARTICIPATION – none

8. **REPORTS -**

8.1 **Accountant's Report – Terri Campbell (WWS)**

A. **Accounts** – Accounting reports were presented, that included preliminary Income, Expense, and Balance sheets up to date for 2022. After review, Commissioner Brown moved and seconded by Commissioner Rodgers to approve financial reports as presented. **Motion approved unanimously**

B. **Approval of Vouchers -**

After reviewing the vouchers presented for payment, the Board by vote, approved payment of the vouchers below: Commissioner *Brown* moved and seconded by Commissioner *Rodgers* to approve and sign the following vouchers and amounts: **Motion approved unanimously**

**Operation & Maintenance Fund #704**

06-1 thru 06-8 in the amount of: \$7,336.71.

**Capital Improvement Fund #723**

CI-06-1 thru CI-06-1 in the amount of: \$0.00.

**Total of All Vouchers - \$7,336.71**

8.2 **Operation's Report - Andy Campbell (WWS)**

A. See attached Operation and Maintenance Report May 2022

8.3 **Administration Report - (WWS)**

A. See attached Administration Report for May 2022

9. **EXECUTIVE SESSION** – none

10. **MEETING ADJOURNED -** Commissioner *Brown* moved, seconded by Commissioner *Kukuk*, to adjourn the meeting at 11:40 a.m. **Motion approved unanimously.**

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William Brown, Commissioner

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Paul Kukuk, Commissioner

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Christopher Chan, Commissioner

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Robert Rodgers, Commissioner

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Bob Von Drachek, Commissioner

*Minutes Prepared by: Beverly Chan*