

# LAGOON POINT WATER DISTRICT - ISLAND COUNTY WASHINGTON

Action Minutes of October 11th, 2022

## MEETING PLACE -

5585 Lotto Avenue - Freeland, Washington

## IN ATTENDANCE

**Commissioners:** Commissioner Kukuk, Commissioner Von Drachek, Commissioner Brown, & Commissioner Chan. **Professional Services:** Andy Campbell (*Certified Operator*), Terri Campbell (*Financial Manager*), Beverly Chan (*Administration & Billing*),

### 1. CALL TO ORDER -

Commissioner Chan called the meeting to order at 10:31 a.m.

### 2. AGENDA -

### 3. APPROVAL OF MINUTES -

Commissioner *Von Drachek* moved and seconded by Commissioner *Kukuk* to approve the meeting minutes of September 13<sup>th</sup>, 2022. *Motion approved unanimously.*

### 4. PROJECT REPORTS -

4.1 Hydrant and Main replacement – supply chain issues

4.2 Probes on Wells (aquifer levels) – 1 probe received – no testing currently completed.

4.3 PRV – none

### 5. UNFINISHED BUSINESS -

5.1 Water Tower – emergency use only. Table discussion and remove from agenda.

5.2 Foreclosure accounts / Liens – 1 account unpaid and will be referred to attorney.

5.3 LPCA hydrant use letter and invoice – Letter was delivered to LPCA, no response yet.

### 6. NEW BUSINESS -

6.1 Rate increase / Tiers – Rate study will be conducted.

### 7. AUDIENCE PARTICIPATION – none

### 8. REPORTS -

#### 8.1 Accountant's Report – Terri Campbell (WWS)

A. Accounts – Accounting reports were presented, that included preliminary Income, Expense, and Balance sheets up to date for 2022. After review, Commissioner Brown moved and seconded by Commissioner Von Drachek to approve financial reports as presented. *Motion approved unanimously*

#### B. Approval of Vouchers -

After reviewing the vouchers presented for payment, the Board by vote, approved payment of the vouchers below: Commissioner *Brown* moved and seconded by Commissioner *Kukuk* to approve and sign the following vouchers and amounts:

*Motion approved unanimously*

**Operation & Maintenance Fund #704**

10-1 thru 10-7 in the amount of: \$6,602.04.

**Capital Improvement Fund #723**

CI-10-1 thru CI-10-1 in the amount of: \$0.00.

**Total of All Vouchers - \$6,602.04.**

**8.2 Operation's Report - Andy Campbell (WWS)**

A. See attached Operation and Maintenance Report September 2022

B. Discussion regarding leak at 3559 Marine View (under road). Owner has been contacted.

**8.3 Administration Report - (WWS)**

A. See attached Administration Report for September 2022

9. **EXECUTIVE SESSION** – none

10. **MEETING ADJOURNED -** Commissioner *Brown* moved, seconded by Commissioner *Von Drachek*, to adjourn the meeting at 10:38 a.m. *Motion approved unanimously.*

\_\_\_\_\_  
William Brown, Commissioner

\_\_\_\_\_  
Paul Kukuk, Commissioner

\_\_\_\_\_  
Christopher Chan, Commissioner

\_\_\_\_\_  
Robert Rodgers, Commissioner

\_\_\_\_\_  
Bob Von Drachek, Commissioner

*Minutes Prepared by: Beverly Chan*