

ADMIRAL'S COVE WATER DISTRICT – ISLAND COUNTY WASHINGTON

February 12, 2026

1270 Rickover Drive – Coupeville, WA

IN ATTENDANCE – Commissioners & Staff

Tiffany Durley, Commissioner
Doug Smith; Commissioner
Gary Winlund; Commissioner

Andy Campbell; WWS Operations
Kristin Trinca; WWS Office

1. CALL TO ORDER

Commissioner Durley called the meeting to order 1002

2. AGENDA

Add billing issue by customer

Unfinished business add vote to include a new letter with main replacement to go with billing

3. APPROVAL OF MINUTES

Correction of dates listed as 2025 and date of February 10 should be February 12

Approved pending changes, motion Commissioner Durley, 2nd Commissioner Smith, All approved. ***Motion passed.***

4. APPROVAL OF VOUCHERS

Vouchers were submitted to the Commissioners and after reviewing the vouchers presented for payment Commissioners. Vouchers will reflect a change to Commissioners Winlund's activity report. Motion was made to approve vouchers as amended above by Commissioner Durley, 2nd Commissioner Smith. All approved. ***Motion passed.***

Operation & Maintenance Fund #710

2-1 through 2-6 in the amount of **\$12,879.77**

OM DOR in the amount of **\$676.29**

OM IRS in the amount of **\$472.41**

Total Expenses: \$14,028.47

5. REPORTS

5.1 Manager's Report – Andy Campbell (WWS)

Andy Campbell – reported on water usage, locates, installation of a screen for gauge, exercised main valves and investigated a leak

Projects Report – Andy Campbell to do report with water main flushing and flow testing. Andy will invite Fire Department to observe and assist.

Motion to approve Pace as the vendor to complete projects by Commissioner Durley, 2nd by Commissioner Smith, All approved. ***Motion passed.***

5.2 Financial report was reviewed.

Motion to approve reports was made by Commissioner Winlund, 2nd by Commissioner Smith. All approved. ***Motion passed.***

6. AUDIENCE INPUT

An email was read by Commissioner Durley from a resident who wanted to report some information about billing.

7. UNFINISHED BUSINESS

7.1 Franchise agreement will be revisited at the next meeting.

7.2 Interlocal Agreement will be provided by WWS

7.3 Lot 88 and 89 water availability application has expired, Andy Campbell sent a new one, a development agreement, and extension agreement have been sent

8. NEW BUSINESS

8.1 Rate increases

8.2 Will solicit bids for lawn services

9. EXECUTIVE SESSION

None

10. MEETING CLOSURE

Meeting was adjourned at 10:58 am.

Tiffany Durley; Commissioner, ACWD

Doug Smith; Commissioner, ACWD

Gary Winlund; Commissioner, ACWD