

ADMIRAL'S COVE WATER DISTRICT ISLAND COUNTY WASHINGTON

ACTION Minutes of June 11th, 2026 - Regular Meeting

MEETING PLACE

1270 Rickover Drive - Coupeville, Washington

IN ATTENDANCE – Commissioners & Staff

Commissioner, Doug Smith; Commissioner, Gary Winlund; Commissioner

Andy Campbell; Operations Manager (WWS), Terri Campbell; Finance Auditing Officer (WWS by telephone if needed), Eli Zehner; Pace Engineering (by telephone if needed)

1. CALL TO ORDER

Commissioner Smith called the meeting to order at 10:00 A.M.

2. AGENDA

The Commissioners approved of the agenda presented with no additions.

3. APPROVAL OF MINUTES -

Commissioner Smith moved, seconded by Commissioner Winlund, to approve their regular meeting minutes of **May 14th, 2026**. *Motion passed unanimously*

4. APPROVAL OF VOUCHERS

Vouchers were previously emailed to the Commissioners for review prior to the meeting. The following vouchers and invoices were submitted at the meeting for approval. Commissioner Durley moved, seconded by Commissioner Smith, to approve payment of the vouchers for the month as follows: *Motion passed unanimously.*

Operation & Maintenance Fund #702

OM 6-1 thru 6-6 in the amount of \$7,900.79

Capital Improvement Fund #761

CI 1-1 in the amount of \$58,759.41

Total Expenses: \$66,660.20

5. STAFF and PROJECT REPORTS –

5.1 Manager's Report - Andy Campbell (WWS)

Andy presented his report for the Commissioners review with an up-to-date water pumped graph usage for 2026. Utility Locates were presented and reviewed.

5.2 Accountant's Report - (WWS) – Up to date financial reports were emailed to the Commissioners to review prior to the meeting and presented at the meeting for the Commissioners review. Commissioner Smith moved seconded by Commissioner Winlund to approve the financial report. *Motion passed unanimously*

5.3 Engineering Report – Working on Project

6. UNFINISHED BUSINESS – None

7. NEW BUSINESS - None

8. AUDIENCE – None

9. MEETING CLOSURE - Being no further business the meeting was closed at **10:35 AM**

Approved: *July 9th, 2026*

ABSENT

Gary Winlund
Commissioner; P#3 ACWD

Tiffany Durley, chairman
Commissioner; P#2 ACWD

Douglas Smith
Commissioner; P#1 ACWD

Note: As indicated in the meeting minutes heading, the district records minutes that are “**ACTION MINUTES**” which record the decisions reached and the actions to be taken, though not recording the discussion that went into making the decisions. The “action minutes” include a report of actions taken since the last meeting as well as planned actions.